



# ST RICHARD REYNOLDS CATHOLIC COLLEGE

ST RICHARD REYNOLDS CATHOLIC PRIMARY SCHOOL  
ST RICHARD REYNOLDS CATHOLIC HIGH SCHOOL

## External Students Sixth Form Application Form 2020/21

If you wish to apply for a place in the Sixth Form at **St Richard Reynolds Catholic High School** in The London Borough of Richmond upon Thames **and wish to apply under a faith criterion**, you should complete this Supplementary Information Form.

- The completed Supplementary Information Form, together with all supporting documentation, should be **returned to** Sixth Form Admissions at St Richard Reynolds Catholic High School, Clifden Road, Twickenham TW1 4LT by the closing date **11<sup>th</sup> January 2020**.
- **If you do not provide the information required in this form and return it to the school, with all supporting documentation, by the closing date, you / your child may not be placed in the appropriate faith category and this is likely to affect your chance of being offered a place.**

### Student's Details

Please note: the terms 'your' and 'you' refer to the candidate.

Your name:	
Date of birth:	
Home address:	
Postcode	
Your email address:	Your mobile number:
Your parent / carer's email:	Your parent/carer's mobile number:
Do you have a sibling attending St Richard Reynolds Catholic High School? (if yes, please state name and form):	

Do you have a parent or carer working at St Richard Reynolds Catholic College? (if yes, please state name):		
Are you 'looked after' by the Local Authority, adopted having previously been 'looked after' or subject to a child arrangement order or special guardianship orders? See admissions policy for details. (Please circle your response).	<b>YES</b>	<b>NO</b>
Do you have exceptional medical, pastoral or social needs that can most appropriately be met at this school? Please circle your response. (Professional evidence will be required.) See admissions policy for details. (Please circle your response).	<b>YES</b>	<b>NO</b>

## DATA PROTECTION

In compliance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018, we wish to ensure that you are aware of the purpose for which we collect and process the data we have asked you to provide on this form.

1. We are **St Richard Reynolds Catholic College**
2. Being a Catholic education provider, we work closely with the School's Diocesan Authority, the School's Trustees, the Local Authority, the Catholic Education Service and the Department for Education, and may share the information you provide on this application form if we consider it is necessary in order to fulfil our functions.
3. The person responsible for data protection within our organisation is Liz Rhodes, LDBS and you can contact her with questions relating to our handling of the data. You can contact her via the College Office [office@srrcc.org.uk](mailto:office@srrcc.org.uk).
4. We require the information we have requested for reasons relating to our functions as the admission authority of the School.
5. It is necessary for us to process personal data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR).
6. To the extent that you have shared any special categories of data this will not be shared with any third parties except as detailed in paragraph 2 above, unless a legal obligation should arise.
7. It is necessary for us to process special category data for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller (Article 6(1)(e) of the GDPR). Additionally, processing is necessary for reasons of substantial public interest on the basis of Union or Member State law which is proportionate to the aim pursued and which contains appropriate safeguards (Article 9(2)(g) of the GDPR).
8. If the application is successful, the information you have provided on this form will be migrated to the School's enrolment system, and the data will be retained and processed on the basis of the School's fair processing notice and data protection policies which apply to that data.

9. If the application is unsuccessful, the application form and any documents submitted in support of the application will be destroyed after a period of 12 months. The school may keep a simple record of all applications and their outcome as part of their permanent archives in accordance with the School's data retention policy.
10. To read about your individual rights you can refer to the School's data protection policies and privacy notices on our website.
11. If you wish to complain about how we have collected and processed the information you have provided on this form, you can make a complaint through our complaints procedure (see the policy on our website) or by contacting our data protection officer, Liz Rhodes, LDBS. You can contact her by via the College Office [office@srrcc.org.uk](mailto:office@srrcc.org.uk). If you are unhappy with how your complaint has been handled, you can contact the Information Commissioner's Office via their website at: [ico.org.uk](http://ico.org.uk).

**I confirm that I have read the Admissions Policy of the school and that the information I have provided is correct. I understand that I must notify the school immediately if there is any change to these details and that, should any information I have given prove to be inaccurate, the governing body may withdraw any offer of a place even if the child has already started school.**

Signature of applicant:		Date:
Signature of parent / carer if you are under 16 years		Date:

Please return this form with any supporting documents by **11<sup>th</sup> January 2020** to:

Sixth Form Admissions  
 St Richard Reynolds Catholic College  
 Clifden Road  
 Twickenham  
 TW1 4LT

## St Richard Reynolds Catholic College

**NB:** The following information does not and will not be taken into consideration when deciding whether to offer a place. It may be used only to inform discussions with a candidate about a suitable course for you. **Completion of this section is optional.**

### A LEVEL COURSE CHOICE

A Level Courses Offered			
Science & Maths	Creative disciplines	Humanities	English & Languages
Biology Chemistry Physics Mathematics Further Mathematics Computer Science	Art and Design DT Product Design Music PE Theatre Studies	Business Studies Economics Geography History Philosophy and Ethics Psychology Sociology Government & Politics	English Literature French Spanish

Please list your 'A' level choices (in order of preference).

Select 4 'A' level subjects.

In the event that too few applicants apply to study a specific subject, the course may be withdrawn to ensure that resources are most effectively used.

A level subject 1:	
A level subject 2:	
A level subject 3:	
A level subject 4:	

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