



ST RICHARD REYNOLDS CATHOLIC COLLEGE

SIXTH FORM - STUDY ROOM EXPECTATIONS

The most valuable outcome of your Sixth Form study is a strong set of A Level Results. We know that if you want to achieve this, you must work hard. Therefore, the Study Room will be a place of silent, focused study.

Before School, Lesson time and After School

- Silent study space
- Mobile phones may be used for study tasks ONLY
- Other students should not be able to hear your music
- No open drinks or food in the study space
- Social area may be used for silent study only

Entry

Do not allow Primary or High School students into the Study Room unless you have specific, prior permission. The Study Room is designed for you. Let's keep it that way.

Lockers

Lockers will be managed on a first come, first served basis. Please do not leave your belongings in a locker overnight. Please also be aware that we do not offer insurance for any items you bring into College, therefore, you must take responsibility for them.

Break, lunchtimes

You may use the Study Room as a social space. Mobile phones can be used respectfully. Please be mindful of the College's and your colleague's electronic devices and eat and drink well away from laptops, iPads etc.

Food

Drinks can be obtained from the vending machines but you must provide your own mug with lid – we would recommend an insulated mug or flask.

Cold food may be eaten in the Study Room.

Hot food from the main canteen must not be brought into the Study Room.

The Study Room will be cleaned (surfaces sprayed and wiped, floors hoovered and rubbish put in bins) at the end of each lunchtime by form groups on a rota basis. Please be respectful of this and minimise rubbish and mess.

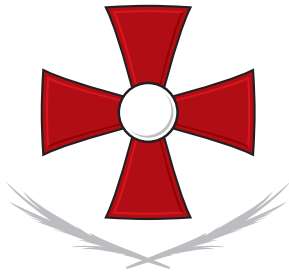
Registration

You MUST touch in using your ID card in the Study Room by 8:30am on Tutorial Fridays. On Fridays, Tutor Time will be spent in the Study Room. If you do not do this it will be recorded as an Unauthorised Absence. On all other days, you will be registered by your tutor in your form room.



Richard Reynolds Catholic Primary School, High School and Sixth Form
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www.strichardreynolds.org.uk • @stRRCCCollege

Principal: Richard Burke BSc MA
Diocese of Westminster



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Period 5

If you are in the study room for period 5, you **MUST** touch in using your ID Card. This is how you will register for your afternoon lessons. If you do not do this it will be recorded as an Unauthorised Absence.

Closing the Study Room, 4:50pm Mondays, 4pm Tuesdays to Fridays

All day-loan devices must be returned to storage by 4pm when the Study Room is no longer supervised. This may occasionally change, in which case you will be notified on the plasma.

ICT Acceptable Use

By using ICT (including wi-fi) you are agreeing to the fact that you have read, understood and accept the College's e-safety and Bring Your Own Device policies.

June 2018