



# ST RICHARD REYNOLDS CATHOLIC COLLEGE

## Network Manager

We seek to appoint a Network Manager for our Catholic College based in Twickenham.

**Start Date:** ASAP

**Working Hours:** Full-time (52 weeks plus 5 weeks holiday), 36 hours a week

**Salary:** Negotiable, depending on experience

We are looking to appoint a Network Manager to provide support to the whole school. The Network Manager will be part of a committed and enthusiastic team of support staff, providing exceptional support for learning and teaching at our College in order to provide a world class education for our pupils.

The role of Network Manager is a new role that the successful candidate will have the opportunity to shape and develop as the College grows. This is an exciting opportunity for the right candidate as we have recently moved into a new building and we have made a significant investment in new technology.

The position will involve, amongst other things:

- Ensure the efficient and effective functioning of the IT network
- Maintain and repair computers attached to the network
- Ensure the security and safety of the network
- Provide IT support to staff and students as required
- Carry out data backups
- Manage Microsoft technologies, including but not limited to: Windows Server, Windows clients, Office and Active Directory

You will have:

- An empathy with, and be fully supportive of, our Catholic identity and mission, if not a practising and committed Catholic
- A love for working with and supporting young people
- A positive and pro-active attitude to life and work
- Good organisational skills, with the ability to prioritise tasks, and manage your own workload
- Excellent communication skills, being able to competently deal with all of our stakeholders



St Richard Reynolds Catholic Primary School, High School and Sixth Form  
Clifden Road • Twickenham TW1 4LT • 020 8325 4630  
[www.strichardreynolds.org.uk](http://www.strichardreynolds.org.uk) • @stRRCCCollege

Principal: Richard Burke BSc MA  
Diocese of Westminster

- A friendly, approachable demeanour with an adaptable and flexible outlook
- Excellent time-keeping and a responsible, reliable and mature attitude towards work
- A willingness to learn and develop
- At least 5 GCSE grades A\* - C, including English and Maths

Closing date for applications: **Friday 9<sup>th</sup> February 2018**

Interviews: **Week commencing 19<sup>th</sup> February 2018**

If you want to become part of our team and would like further information, please see our website [www.strichardreynolds.org.uk](http://www.strichardreynolds.org.uk) for further details, and then apply by application form with the names of two referees and a supporting letter addressing the person specification above.

*St Richard Reynolds Catholic College is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Applicants will undergo appropriate child protection screening including checks with past employers and the Criminal Records Bureau.*