



Sixth Form BYOD (Bring Your Own Device)

St Richard Reynolds Catholic High School

Policy: Sixth Form BYOD (Bring Your Own Device)

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St Richard Reynolds Catholic College (SRRCC) recognises that as technology has evolved, considerable numbers of students have access to their own internet capable devices. These resources, including laptops, tablets and mobile devices, can provide students and their teachers with valuable opportunities to access the internet, manage their work, and enhance learning.

Bring Your Own Device (BYOD) is an addition to the curriculum and is not a compulsory element of a student's education. It is not the College's responsibility to provide or support personal student devices. The purchase, maintenance, safety, insurance and security of all personal devices must be borne by the parents/students.

Rationale

SRRCC recognises the benefits to learning from offering students the opportunity to use personal ICT devices in College to support learners and their learning. It is the intention of this policy to facilitate and support the use of personal ICT devices in College in furtherance of individualised student learning. Students are expected to use personal ICT devices in accordance with this policy and by using any such device in College students agree to be bound by the additional College rules and requirements set out in this policy.

- The use of personal ICT devices falls under SRRCC's Internet Acceptable Use Policy which all students must agree to, and comply with.
- The purpose of the use of personal devices at College is exclusively educational. Personal use of devices should not take place anywhere in College.
- Students are not permitted to connect to any external wireless or networking service (e.g. 3G/GPRS etc.) while using a personal ICT device in College.

Conditions for Use

General guidelines:

1. Students who wish to use a personally owned device, and access the SRRCC wireless network, therefore agree to and accept the terms of this College policy.
2. Student access to the SRRCC wireless network will be regarded as a privilege and not an entitlement. Use of the wireless network will require students to comply with clear conditions and expectations.
3. Student use of the network will be monitored carefully by the ICT Support team.
4. When explicitly permitted by a member of staff (and only when so permitted), a personal device may be used in lesson to support the lesson objectives.
5. The purpose of personal devices at College is to support organisation and note-taking during lessons where permitted and broader learning during independent study. Using the device for other reasons e.g. games, social networking sites or messaging, is not allowed.

6. Students must not attempt to circumvent the College's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
7. Students must not use such devices to record, transmit, or post any of the following: photos, audio, or video of any person(s) within College without the explicit permission of the person(s) involved.
8. The College reserves the right to inspect and check any device if there is reason to believe that a student has violated College policy or has engaged in other misconduct whilst using the device.
9. Students will be advised to keep their device with them at all times.
10. Devices should be turned off if not in use during lessons. Devices should not be used during transit between lessons.
11. A student's device may be confiscated from them (and stored securely) should they be found to be using it inappropriately.

During independent study:

- Students can use personal devices in:
 - Library (if permitted)
 - Sixth Form Study Room
- Students should not use their devices in transit between lessons, or in the corridors, therefore minimising disruption.

Classroom guidelines:

1. Personal devices should only be out in lessons, with the explicit permission of the teacher.
2. Devices can be used to aid learning, but students can be asked at any time to evidence this.
3. If a phone is hidden (e.g. messaging under the table) staff will assume it is inappropriate use and confiscate the phone.
4. If students are filming or taking photos, the person's permission must always be sought first, with an explanation about how the image(s) will be used.
5. If a student should receive anything inappropriate on their personal device, the message should not be deleted but shown to the teacher so the appropriate sanction can be issued.
6. If a student exits something on screen or moves the phone/device away as a teacher approaches, the phone can be confiscated.
7. If students are not using their mobile device appropriately, or are off-task while using the device, a warning will be given and then the device will be confiscated.

College Liability Statement

- Students bring their devices to use at SRRCC at their own risk. Students are expected to act responsibly with regards to their own device, keeping it up to date with virus software and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices. SRRCC is not responsible for:
 - Personal devices that are broken while at College or during College-sponsored activities
 - Personal devices that are lost or stolen at College or during College-sponsored activities
 - Network costs incurred should the student not use the College-provided wireless network
- Any damage or disruption to the College network caused as a result of improper use of a student-owned device will be regarded as a very serious matter.
- Students must keep their devices in a secure place when not in use (e.g. a locked locker).