



ST RICHARD REYNOLDS CATHOLIC COLLEGE

ST RICHARD REYNOLDS CATHOLIC PRIMARY SCHOOL
ST RICHARD REYNOLDS CATHOLIC HIGH SCHOOL

Sixth Form Entry – September 2023

Catering, Payments and Communications Information

Sixth Form Catering:

At St Richard Reynolds, we are committed to the provision of a healthy food provision. Our meals are freshly prepared on site by our preferred caterers, Cucina. There is a varied choice catering for all tastes incorporating all the vital aspects needed for a healthy diet. A flexible choice of on-site catering options is available for Sixth Form students. Students have the choice of a full cooked meal, or sandwiches/snacks. Students may purchase food from the Canteen or from the Sixth Form Café which opens this term.

Your son/daughter will be able to pay for their purchase via their debit card or their Scopay (Tucasi) account if it has been topped up (see below for details about how to access this).

Students may bring in a packed lunch if they prefer.

Payments: School Shop

Payment for ad hoc trips is via our online School Shop. You will need to register our new Tucasi /Scopay online shop and payments system.

If your child is new to St Richard Reynolds Catholic College, you will receive a separate letter with instructions on how to register for Tucasi / Scopay in early September. This will be sent to the contact email addresses that you have provided to us.

Once registered, you will be able to pay for all College activities/contributions, and top up your son/daughter's school printing balance via the School Shop. Please note that by making an online payment for any College activities you are also authorising your child to attend the activity and agreeing to adhere to any special instructions as detailed in the relevant permission statement. Should you have any difficulties with registering or paying, please email sixthform@srrcc.org.uk

EduLink: Communicating with parents is an important part of what we do, making sure you get the correct information about activities, events and things that really matter is something we care about. Communication is via EduLink. It allows us to send emails and text messages direct to parents. **If your son/daughter is new to SRCC then you will receive an email from EduLink at the start of September, inviting you to set up your account. Please follow the instructions included in this email to ensure that you receive all College communications.**



Please note that the College now uses the Studybugs App for attendance reporting:

Please register on the system for free and use to **report the rare times your child is absent**. You can do this in multiple ways:

a) Through the Studybugs website: [Studybugs – Parents](#) (this will also give you the chance to use your Facebook login details if you find that easier;

b) (Iphone users) By downloading the App from the App store: <https://itunes.apple.com/app/id695307170>



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Principal: Richard Burke BSc MA
Diocese of Westminster



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c) (Android users) By downloading the App from GooglePlay:

<https://play.google.com/store/apps/details?id=org.sickly.app>

Please ensure the e-mail details you use to login match the contact details at the school. If you have a number of e-mail addresses please use the one registered with the College.

If further information/documentation is required for your child's absence, we will be in contact with you.